

eFSAP Updates

June 2022



Updated Personnel Statuses (APHIS/CDC Form 1 Section 4)



Updated Personnel Statuses (Form 1 Section 4)

- Terminology in eFSAP regarding an individual's access approval status has been updated to match terminology in the select agents and toxins regulations

Former eFSAP statuses

Unrestricted

Restricted

Denied

Withdrawn

New eFSAP statuses

Approved

Denied/Restricted

Revoked/Restricted

Denied (For Cause)

Revoked (For Cause)

Terminated



APHIS/CDC Form 2 Auto-Expiration



Form 2 New Status - “Transfer Expired”

- Form 2s in 'Approved Section 2 Pending' status for 30 days will auto-expire on the 31st calendar day
- Transfers set to expire within 7 days will show in **bold** on the grid table

Agents	Transfer Id	Date Created	Status	Approval Date	Expiration
		Start Date End Date		Start Date End Date	Start Date End Date
Botulinum neurotoxins	T-F2-010385	04/04/2022	Approved Section2 Pending	04/04/2022	05/04/2022
Botulinum neurotoxins,Brucella suis,SAR...	T-F2-010379	03/25/2022	Transfer Expired	03/28/2022	04/27/2022



Form 2 New Status - “Transfer Expired”

- Prior to the Form 2 auto-expiring, notifications will be generated to the grid table at 7 days, 3 days and 1 day prior to auto-expiration



Progress Bar for Replacement of Principal Investigator



Progress Bar for Replacement of Principal Investigator

- When executing an amendment to replace a Principal Investigator, in certain instances, the operation can take several minutes to complete

Replace Principal Investigator ✕

Select Principal Investigator Supervised Personnel Work Objectives Strains **Confirmation**

You will be replacing Principal Investigator Hilary Greggs with Principal Investigator(s) Marie Maynard. All personnel, work objectives, and strains/serotypes previously assigned to Principal Investigator Hilary Greggs, will be assigned to Principal Investigator(s) Marie Maynard. These changes will take effect immediately. Press "Commit Changes" to proceed.

Note: Replacement Principal Investigators must be unrestricted and already on at least one approved work objective.

[Back](#) [Next](#) **[Commit Changes](#)** [Close](#)




Progress Bar for Replacement of Principal Investigator

- Users are now provided a “progress bar” for visual feedback while the operation is executing

Replace Principal Investigator

Select Principal Investigator Supervised Personnel Work Objectives Strains **Confirmation**

2 of 3 Tasks Completed (67%)



You will be replacing Principal Investigator Barbara Knight with Principal Investigator(s) Jessica Jones. All personnel, work objectives, and strains/serotypes previously assigned to Principal Investigator Barbara Knight, will be assigned to Principal Investigator(s) Jessica Jones. These changes will take effect immediately. Press "Commit Changes" to proceed.

Note: Replacement Principal Investigators must be unrestricted and already on at least one approved work objective.

[Back](#) [Next](#) [Commit Changes](#) [Close](#)



Reclassification of File Uploads



Reclassification of File Uploads

- Entity users can reclassify previously uploaded files, if needed
- Go to file uploads on the entity's landing page, Forms 1 – 4, or Inspection Module
- Press the green 'Reclassify' button

Upload a file

Upload

Current Files Archived Files

Send to Archive

All Review Not Complete

Select All	Original N.∞	Unique File Identifier	Uploaded ∞ Start Date End Date	Uploaded ∞	File Categ.∞	Review St.∞	
<input type="checkbox"/>							
<input type="checkbox"/>	RFI Respon...	F2-010386-5/2/2022 3:18:54 PM-Supporting Documentation-Imp...	5/2/2022 3:1...	responsible ...	Form 2	Review Complete	Reclassify



Reclassification of File Uploads

- Users can make changes to the sub-category and description
- Press 'Save changes'
- A pop-up message confirms changes and asks if you wish to continue

The screenshot shows a web interface for file uploads. At the top, there is a section titled "Upload a file" with an "Upload" button and tabs for "Current Files" and "Archived Files". Below this, there is a "Send to Archive" button and radio buttons for "All" (selected) and "Review Not Complete". A table with a "Select All" checkbox is partially visible. A "Reclassify File" pop-up form is open, containing the following fields:

- Transfer # (last 6 digits) ***: A text input field containing "010386" with a note "30 characters remaining."
- Sub-Category ***: A dropdown menu with "Supporting Documentation" selected. The dropdown list shows "Supporting Documentation", "Response to Request for Information" (highlighted with a red underline), and "Other".
- Description**: A text input field.

At the bottom of the pop-up, there are "Save changes" and "Close" buttons. The background interface shows a table with one item and a "Reclassify" button.



Reclassification of File Uploads

- The file displays the new sub-category and description
- Reclassification does not affect the original upload date/time or the current review status

Upload a file

Upload

Current Files Archived Files

Send to Archive

All Review Not Complete

Select All	Original N.:	Unique File Identifier	Uploaded .:	Uploaded .:	File Categ.:	Review St.:	
<input type="checkbox"/>			Start Date				
			End Date				
<input type="checkbox"/>	RFI Respon...	F2-010386-5/2/2022 3:18:54 PM-Supporting Documentation-Imp...	5/2/2022 3:1...	responsible ...	Form 2	Review Complete	Reclassify



Upload a file

Upload

Current Files Archived Files

Send to Archive

All Review Not Complete

Select All	Original ...:	Unique File Identifier	Uploaded Date .:	Uploaded.:	File Cate.:	Review S.:	
<input type="checkbox"/>			Start Date				
			End Date				
<input type="checkbox"/>	RFI Respo...	F2-010386-5/2/2022 3:18:54 PM-Response to Request for Inform...	5/2/2022 3:18 PM	responsible...	Form 2	Review Complete	Reclassify



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