



eFSAP APHIS/CDC Form 1 Amendments

**Section 7 A/C Amendment:
Add New Work Objective**



Form 1 Amendments: Section 7 A/C – Add New Work Objective

Click Form 1 on your entity's landing page.

The screenshot shows a web interface for the University of Select Agents. At the top, there is a navigation bar with tabs for Home, Form 1 (highlighted with a red box), Form 2, Form 3, Form 4, Inspections, and Admin Center. Below the navigation bar, the page title is "University of Select Agents".

The main content area displays the following information:

- LEAD AGENCY:** CDC
- REGISTRATION STATUS:** Approved
- REGISTRATION EXPIRES:** 01/30/2022 (with a download icon)
- Facility Address:** [Redacted]
- Registration #:** 20200130-091620
- Responsible Official Name:** [Redacted]
- Responsible Official Business #:**
- Responsible Official Emergency #:**
- Primary FSAP POC:** [Redacted]
- Primary POC Office #:** 123-456-7890
- Primary POC Mobile #:** 999-124-7891
- Secondary FSAP POC:** [Redacted]
- Secondary POC Office #:** [225-222-2222](tel:225-222-2222)
- Secondary POC Mobile #:** 333-333-3333

Below the entity details is a "Notifications" section with a bell icon. It includes a button "Archive Selected" and radio buttons for "Current" (selected), "Archived", and "Flagged". Below this is a table with the following columns: "Select All", "From", "Type", "Date And Time", and "Notification". The "Select All" column contains a checkbox.

Select All	From	Type	Date And Time	Notification
<input type="checkbox"/>				

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Select “Amend”.

Select an Action ×

Select an action for the APHIS/CDC FORM 1 APPLICATION FOR REGISTRATION FOR POSSESSION, USE, AND TRANSFER OF SELECT AGENTS AND TOXINS.

An entity will complete APHIS/CDC Form 1 to apply to possess, use, or transfer select agents and toxins (as described in 7 CFR part 331, 9 CFR part 121, and 42 CFR part 73). The APHIS/CDC Form 1 is also used to amend an approved registration.

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Use the dropdown to select “Section 7AC – Add New Work Objective”.

Select the type of Amendment you would like to perform

Section 7AC - Add New Work Objective

Complete your cover letter for this amendment:

Add additional work for PI Beck.

Ok

Complete your cover letter and click **OK**. A dialog box will appear. Click **OK**.

webapp.ipsastest.com says

Proceeding will create the amendment in a draft state. The draft may be withdrawn later from the Amendment Review and Discussion page.

OK

Cancel

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Select **Add Work**, **Add Work and Storage** or **Add Storage Only**.

The form contains the following fields:

- Add Work** (selected tab)
- Add Work and Storage**
- Add Storage Only**
- Designate BioSafetyLevel** (dropdown menu)
- Designate Additional Biosafety Levels (if applicable)** (dropdown menu)
- Designate Select Agent(s) and Toxin(s)** (dropdown menu)
- Designate Principal Investigator** (dropdown menu)
- Designate Building and Room** (dropdown menu)
- Designate Building and Room** (dropdown menu)
- Cancel** button
- Reset** button
- Proceed** button

Additional fields will become available based on your selection.

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Select **Add Work and Storage**, use the dropdown to designate a biosafety Level, and additional biosafety levels if applicable. Designate the Select Agent and Toxin. Click **Proceed**.

The form contains the following sections and options:

- Buttons:** Add Work, Add Work and Storage, Add Storage Only
- Designate BioSafetyLevel:** BSL3
- Designate Additional Biosafety Levels (if applicable):** NIHBL3, NIHBL3-LS
- Designate Select Agent(s) and Toxin(s):**
 - Non Tier 1:** Bacillus anthracis Pasteur strain, Brucella abortus, Brucella suis
 - Tier 1:** Bacillus cereus Biovar anthracis, Burkholderia mallei, Burkholderia pseudomallei, Francisella tularensis
- Designate Principal Investigator:**
 - Non Tier 1:** Britney Beck, David Howard
 - Tier 1:** James Johnson, Killian Lopez, Sam Samuelson
- Designate Building and Room:**
 - 1414, Building 1, Building 2
 - Tier 1:** Lab and Storage Suite / BSL3/NIHBL3 Lab and Storage, Lab and Storage Suite / BSL3/NIHBL3 Lab Only, Lab and Storage Suite / BSL3/NIHBL3 Lab only (2), Tier 1 Lab and Storage Room, ABSL3, BSL3
- Buttons:** Cancel, Reset, Proceed

Multiple agents, PIs, buildings, and rooms may be selected by pressing Ctrl + click

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Enter an objective of work and respond to question 2-10. Click **Save and Proceed**.

Section 7C - Description of Work
Work Objective: WO001849.001.001 - Work and Storage

Save and Proceed Save Cancel

Biosafety Levels: BSL3 NIHBL3 Add/Remove

Agents/Toxins: Brucella suis Add/Remove

Principal Investigators: Britney Beck Add/Remove

Buildings/Rooms: Building 2
- Room 1 - Tier 1 Lab and Storage Suite \ BSL3 Lab and Storage Add/Remove

Objective of Work

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Review and/or edit the amendment cover letter. If there are attachments to add, click the corresponding letter (A-G).

The screenshot displays the 'Amendment Cover Letter' section of a web form. It features a large text area for entering the cover letter, with a character count of '19968 of 20000 characters left'. Below the text area is a 'Required Attachments' section, which is highlighted with a red box. This section contains a row of seven buttons labeled 'A' through 'G'. To the right of the cover letter editor is a 'General Discussion' section with a text input field and a 'Send' button. At the bottom of the form, there are three buttons: 'Withdraw Amendment' (orange), 'Review or Make Changes' (light blue), and 'Save Submit' (green).

Amendment Cover Letter

Add additional work for PI Beck.

19968 of 20000 characters left

Required Attachments: A B C D E F G

General Discussion

Type your message here...

Send

View amended data

Withdraw Amendment Review or Make Changes Save Submit

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Answer the required questions for the attachment and click **Save changes**.

Attachment B - Work with Regulated Nucleic Acids, Genetic Modification of Select Agents or Toxins, Recombinant/Synthetic Nucleic Acids, or Recombinant/Synthetic Organisms

1: Will work involve possession, use, or transfer of the following?

- a. Nucleic acids that can produce infectious forms of select agent viruses
 Yes No
- b. Recombinant and/or synthetic nucleic acids that encode for the functional form(s) of any select toxins if the nucleic acids (i) can be expressed in vivo or in vitro or (ii) are in a vector or recombinant host genome and can be expressed in vivo or in vitro.
 Yes No
- c. Select agent viruses, bacteria, fungi or toxins that have been genetically modified
 Yes No

2: Will work involve the following with select agents and/or toxins?

- a. Introduction and/or modification of genetic elements
 Yes No
- b. Recombinant or synthetic nucleic acids.
 Yes No
- c. Recombinant or synthetic organisms
 Yes No
- d. Reverse genetics system to produce infectious forms of select agent viruses, or any complete set of reagents that would allow rescue of infectious virus available for use by a PI at the entity.
 Yes No

3: Will a restricted experiment be performed as defined in 42 CFR 73.13, 7 CFR 331.13 or 9 CFR 121.13?
 Yes No

4: Will work involve possession, use or transfer of a product of a restricted experiment?
 Yes No

7: An Institutional Biosafety Committee (IBC) reviews and approves protocols to perform recombinant work with select agents and toxins at this facility.
 Yes No

Close **Save changes**

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Once the required attachments are completed, click **Submit**.

Amendment Cover Letter

Add additional work for PI Beck.

19968 of 20000 characters left

Required Attachments: A B C D E F G

View amended data

Withdraw Amendment

Review or Make Changes

Save Submit

General Discussion

Type your message here...

Send

Once submitted a notification will display on the home page.

fte advanced	Amendment View	12/6/2019 11:28:16 AM	Amendment #330946 - Section 7a/c - Add New Work Objective amendment was modified (State: Pending)
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Additional Assistance

- ❑ The eFSAP Resource Center has resources to assist with the use of eFSAP.
- ❑ For technical assistance with eFSAP, or for assistance with the Secure Asset Management System (SAMS), please submit a help request ticket at eFSAP Customer Support Request Form, email eFSAPSupport@cdc.gov, or call 1 (877) 232-3322.
- ❑ For all other inquiries regarding your entity's registration, please contact your designated FSAP point of contact (POC).

