











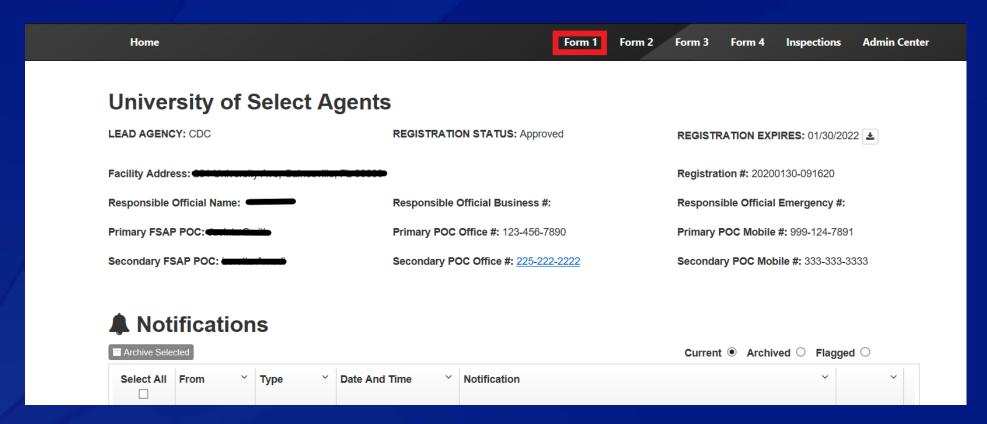
## eFSAP APHIS/CDC Form 1 Amendments

### Section 6 Amendment: Add New Building

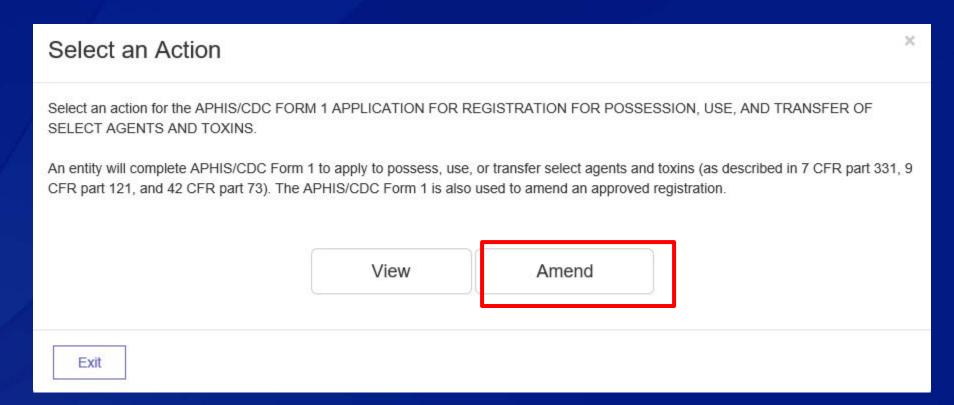




Click Form 1 on your entity's landing page.



#### Select "Amend".



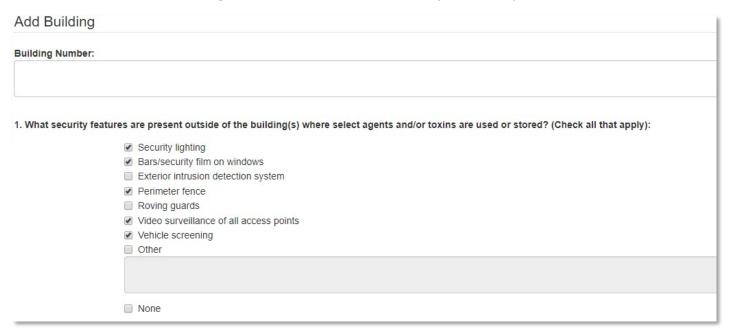
Use the dropdown to select "Section 6 – Add New Building", and click Ok.

Select the type of Amendment you would like to perform

Section 6 - Add New Building



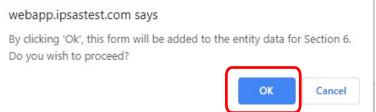
Enter the building number and complete questions 1-3.



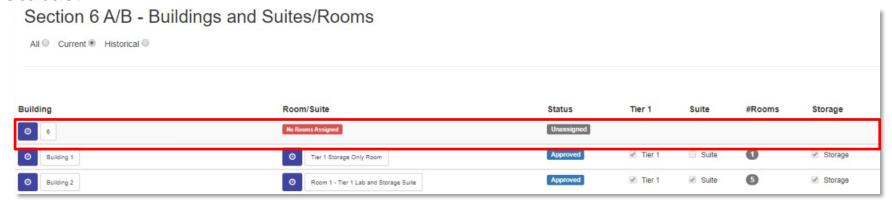
Click Add Building at the bottom of the page.



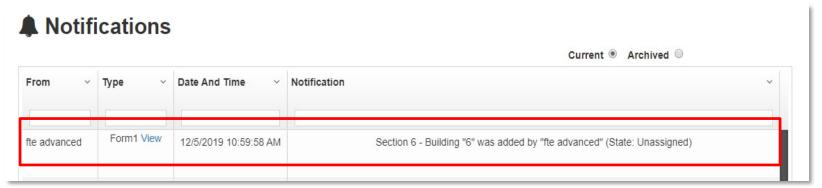
A dialog box will appear. Click **OK**.



The new building will display in Section 6 with an "no rooms assigned" status.



A notification will display indicating a new building was added.



#### **Additional Assistance**

- ☐ The <u>eFSAP Resource Center</u> has resources to assist with the use of eFSAP.
- □ For technical assistance with eFSAP, or for assistance with the Secure Asset

  Management System (SAMS), please submit a help request ticket at eFSAP Customer

  Support Request Form, email eFSAPSupport@cdc.gov, or call 1 (877) 232-3322.
- □ For all other inquiries regarding your entity's registration, please contact your designated FSAP point of contact (POC).











