











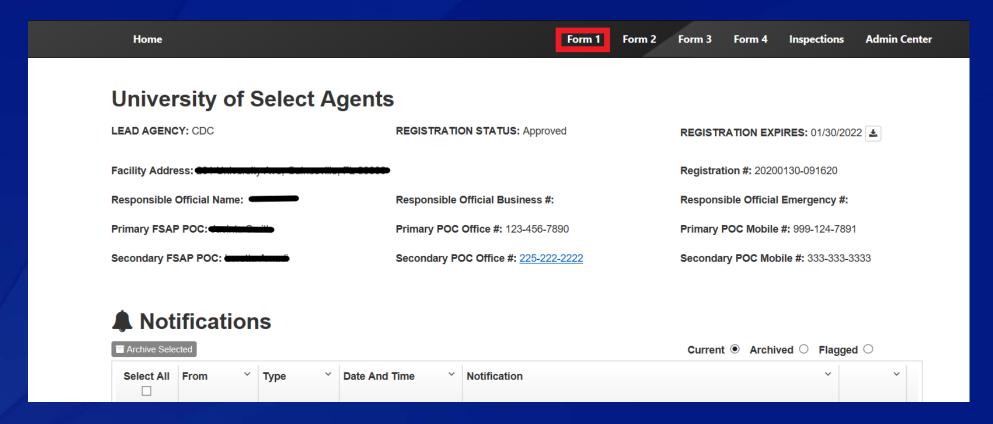
eFSAP APHIS/CDC Form 1 Amendments

Section 3 Amendment: Add a Select Agent or Toxin

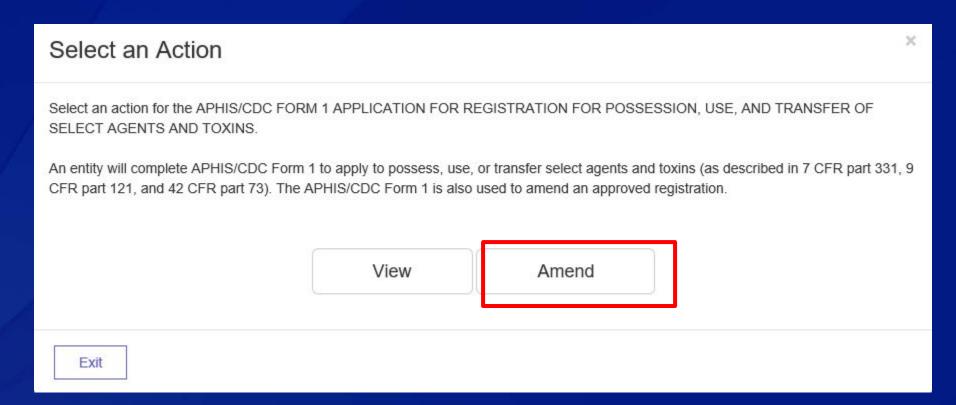




Click Form 1 on your entity's landing page.



Select "Amend".





Welcome to the Form 1 Amendment page. Before we get started we need a little information. Below are the types of Amendments available for this form and actions specific to the Amendment.

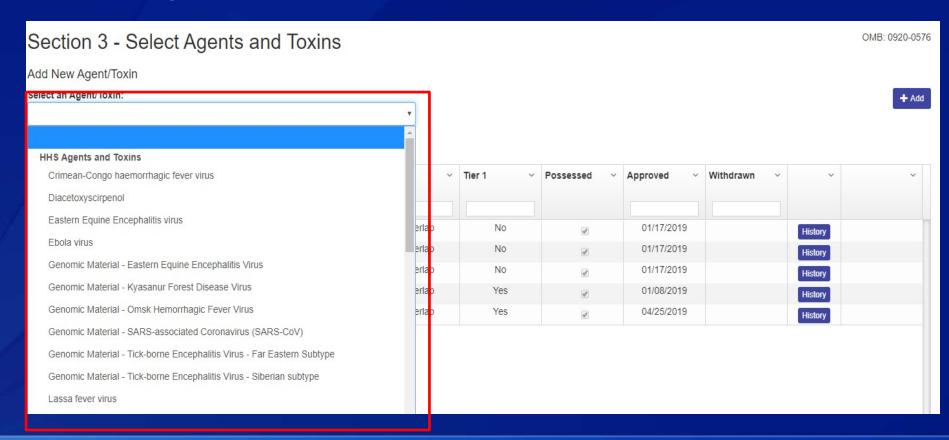
Select the type of Amendment you would like to perform

Section 3 - Add Select Agent or Toxin



Use the dropdown to select "Section 3 – Add Select Agent or Toxin", and click Ok.

Use the dropdown to select the Agent/Toxin.



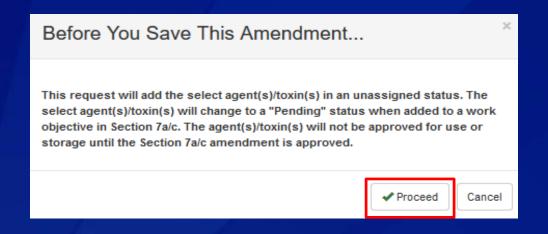
Use the dropdown to select the Agent/Toxin, and click **Add**. The Agent/Toxin will display below.



Click **Save** at the top of the page.



A message will display, click Proceed.



After clicking "proceed", the following message will display. Click **OK**.



After clicking OK, the agent/toxin will display on Section 3 as "unassigned".



Submit a Section 7A/C amendment to assign the agent/toxin to a work objective. The agent/toxin will be "approved" when the Section 7A/C amendment is approved.

Additional Assistance

- □ The <u>eFSAP Resource Center</u> has resources to assist with the use of eFSAP.
- □ For technical assistance with eFSAP, or for assistance with the Secure Asset

 Management System (SAMS), please submit a help request ticket at eFSAP Customer

 Support Request Form, email eFSAPSupport@cdc.gov, or call 1 (877) 232-3322.
- □ For all other inquiries regarding your entity's registration, please contact your designated FSAP point of contact (POC).











