Electronic Federal Select Agent Program (eFSAP) Information System - Updates

APHIS/CDC Form 1
Registration Renewal
Registration Renewals

From your entity’s landing page, select Form 1.

Select Amend.
Select “Renewal” from the drop down list.
Registration Renewals

Type your cover letter and click OK.

A dialog box will appear. Click OK.
Read and agree to the certification statement by signing in the lower left corner.
Upon discovery of a theft or loss, immediately notify the Federal Select Agent Program and appropriate Federal, State, or local law enforcement agencies. Immediate notification is also required upon discovery of a release of a select agent or toxin causing occupational exposure or a release of a select agent and/or toxin outside the primary barriers of the containment area. An APHIS/CDC Form 3 must be submitted to the Federal Select Agent Program within seven calendar days upon discovery of a theft, loss, or release.

Immediately report the identification of any APHIS select agent as defined in 9 CFR § 121.5, or the identification of any Tier 1 select agent and/or toxin, to the Federal Select Agent Program and other appropriate authorities when required by Federal, State, or local law. Submit APHIS/CDC Form 4 for the identification and final disposition of any select agent or toxin contained in a specimen presented for diagnosis or verification within seven calendar days of identification and/or in a specimen presented for proficiency testing within 90 calendar days of receipt of the sample.

1. Sign

After signing, click **Save**. A dialog box will appear stating the signature was accepted. Click **OK**.

2. Save

Click **Navigate to Amendment** to continue.

3. Navigate to Amendment

webapp.ipsastest.com says
Signature accepted and noted in log. Click "Navigate to Amendment" to submit this renewal request.
Save as a Draft, Withdraw, or Submit the renewal amendment.
Registration Renewals

The notification center will show that an amendment was submitted.
The eFSAP Resource Center has resources to assist with the use of eFSAP.

For technical assistance with eFSAP, or for assistance with the Secure Asset Management System (SAMS), please submit a help request ticket at eFSAP Customer Support Request Form, email eFSAPSupport@cdc.gov, or call 1 (877) 232-3322.

For all other inquiries regarding your entity’s registration, please contact your designated FSAP point of contact (POC).