



Electronic Federal Select Agent Program (eFSAP) Information System

March 2020 Release Updates



**New User Role:
Entity Principal Investigator**

New User Role: Entity Principal Investigator

Responsible Officials (ROs) can now request system access for Principal Investigators (PIs).

Upon accessing eFSAP, PIs are restricted to viewing Form 1 Section 7A/C and 7B. Further, PIs can only see strains/serotypes and work objectives to which they are currently assigned.

PIs are able to view, edit, and save (but not submit) Form 1 Section 7A/C amendments, provided they are listed as a PI on the work objective the amendment is adding or modifying.

PIs are also able to view their currently approved work objectives and review them for accuracy.

The screenshot displays the eFSAP web application interface for an Entity Principal Investigator. The top navigation bar includes the USDA logo, a user profile icon, and a 'Sign Out' link. The main content area is divided into several sections:

- Home**: A section with a 'Home' link and a 'SAVE' button.
- Add Agent / Strain or Serotype**: A section with an 'Open' button.
- Saved Agents / Strain or Serotypes**: A section with an 'Export CSV' button.
- Agent/Toxin Table**: A table listing agents and toxins, including *Burkholderia mallei*, *Betulinum neurotoxins*, and *Betulinum pseudomallei*, with columns for Strain Or Serotype, Entity Wide, and a 'Save' button.
- Amendment Table**: A table listing amendments, including 'Section TAC - Modify Work Objective and/or Attachment', with columns for Amendment Type, Number, Entity Name, Cover Letter, Date Added, Status, and Last Modified By.
- Work Objectives**: A section displaying work objectives, including 'Work Objective: W0001475 014', 'Principal Investigators: Ruben Rubio', 'Agents/Toxins: Brucella suis, Burkholderia mallei, Burkholderia pseudomallei', 'Required Attachments: A, B, C, D, E, F, G', 'Buildings/Rooms: Building 1, Tier 1 Storage Only Room, Building 2, Room 2 - Tier 1 Storage Area, Room 1 - Tier 1 Lab and Storage Suite, Storage room, Building 20, storage room', and 'Biosafety Levels: Storage Only'.
- Work Objectives (Active Work)**: A section displaying work objectives, including 'Work Objective: W0001194 012 009', 'Principal Investigators: Ruben Rubio', 'Work and Storage: We study how inner-membrane proteins affect LPS structure, and whether deletion of certain inner-membrane proteins attenuates Brucella abortus in animal models of infection and whether these animals are protected against later challenge with wild-type. In our non-Tier 1 BSL-3 lab, only in vitro work is performed. Methods include culture in broth and on agar plates. Centrifugation of cultures and re-suspension/concentration of cell mass. Standard genetic techniques such as electroporation, plating on selective media, colony isolation. Tissue samples taken from experimentally-challenged animals in a separate registered ABSL3 lab may be used, following our validated inactivation procedure, before microscopic examination.', 'Required Attachments: A, B, C, D, E, F, G', 'Buildings/Rooms: Building 1, Tier 1 Lab and Storage Room, ABSL3, BSL3', and 'Biosafety Levels: BSL3'.

Principal Investigator User: Adding Strains/Serotypes

The screenshot shows a web form titled "Add Agent / Strain or Serotype" with a "Collapse" button in the top right corner. The form is divided into several sections:

- Select Agent / Toxin:** A dropdown menu with "Burkholderia mallei" selected.
- Enter Strain / Serotype below:** A text input field containing "ATCC 23344". Below the field, it says "490 of 500 characters left".
- Assign PI:** A section labeled "Tier 1" containing a list of Principal Investigators. "Ruben Rubio" is selected and highlighted in blue. A red "X" icon is visible next to the name.
- Selected PIs:** A section showing "Ruben Rubio" as the selected PI.

At the bottom left, there is a note: "Note: Press and hold the control key or command key (Macintosh) to make multiple selections." At the bottom right, there is a button labeled "Add Agent and Strain".

PI users are able to choose any select agent or toxin they are currently approved for from a drop-down list.

Once the agent/toxin is selected, PIs can enter the strain/serotype information, add the strain/serotype, and save the information (note, the PI is automatically assigned).

The new strain/serotype will populate on the PI's abbreviated view of Section 7B, and will also be reflected on the entity's overall 7B strain table available to entity RO/AROs, super admins, and read-only users.

Principal Investigator User: Editing and Deleting Strains/Serotypes

PIs are able to edit and save strain/serotype information or delete strains/serotypes.

Exceptions:

1) Strains/serotypes that are “entity wide” or assigned to more than one PI must be edited or deleted by RO/ARO users.

2) If removal of a strain/serotype will result in the agent/toxin no longer being possessed by the entity, this action must be completed by an RO/ARO user.

Edit - Burkholderia mallei

Select a different Agent / Toxin:

Burkholderia mallei

Enter Strain / Serotype below:

ATCC 23344

490 of 500 characters left

Assign PI:

Tier 1

Ruben Rubio

Note: Press and hold the control key or command key (Macintosh) to make multiple selections.

☐ Assign to Entity

Delete

Save

Close

Principal Investigator User: Editing Section 7A/C Amendments

The screenshot displays the 'Amendment Review and Discussion' interface. At the top, the title 'Amendment Review and Discussion' is followed by the subtitle 'Modify Work Objective - WO001475.015'. The interface is divided into two main sections. The left section, titled 'Amendment Cover Letter', contains a large text area with the word 'edit' at the top and a character count '19996 of 20000 characters left' at the bottom. Below this text area is a 'Required Attachments' section with a list of icons labeled A through G. The right section, titled 'General Discussion', features a large empty text area and a smaller input field with the placeholder text 'Type your message here...'. A 'Send' button is located at the bottom right of the 'General Discussion' section. At the bottom of the interface, there are two buttons: 'Review or Make Changes' and 'Save Draft'.

PIs are able to view, edit, and save (but not submit) any Form 1 Section 7A/C amendment that is in draft or “RFI” status, provided they are listed as a PI on the work objective the amendment is adding or modifying.

After the PI reviews, edits and saves the amended information, an RO/ARO user can log in and submit the amendment.

Entity Admin Center

Entity Admin Center

RO/ARO users now have access to a dedicated entity admin center.

Within the admin center, the RO/AROs will see a list of all users with access to their select agent and toxin information.

Each user's role is also displayed; read-only and super-admin user's roles can be modified directly.

Entity Admin Center

Export CSV

User	Permission
official4, responsible	Responsible Official
pi1, entity	Entity PI
superadmin, entity	Entity Super Admin
	Entity Read Only
	Entity Super Admin

1 3 of 3 items

CANCEL SAVE

Redesigned Landing Page

Redesigned Landing Page

- Navigation links have been moved to the page header.
- Your entity's certificate of registration is now available for download.
- Primary & Secondary FSAP POC names and contact information have been added.

USDA Federal Select Agent Program Information System

responsible.official4@dev.cdcipsas.com Sign Out

Home Form 1 Form 2 Form 3 Form 4 Inspections Admin Center

eFSAP Test Entity

LEAD AGENCY: APHIS	REGISTRATION STATUS: Approved	REGISTRATION EXPIRES: 02/06/2023
Facility Address: 1020 Valley Drive, Atlanta, GA 30329-1234	Registration #: 20200206-162446	
Responsible Official Name: Sam Edwin	Responsible Official Business #: 404-222-6634	Responsible Official Emergency #: 145-267-4896
Primary FSAP POC: Janet Wilson	Primary POC Office #: 012-345-6789	Primary POC Mobile #: 012-345-6789
Secondary FSAP POC: Debora Cartagena	Secondary POC Office #: 654-321-0987	Secondary POC Mobile #: 123-456-7980

The following items have been removed but can still be accessed from Form 1 Section 1:

- RO Address
- RO Title Entity Type
- Application Number

Printable Registration Certificate

Printable Registration Certificate

Entities now have instant access to their registration certificates with a single click.

To view/print your certificate of registration, click the download icon on your landing page.

The registration certificate (along with the renewal letter) will automatically download and can be viewed or printed.

eFSAP Test Entity

 LEAD AGENCY: APHIS

 REGISTRATION STATUS: Approved

 REGISTRATION EXPIRES: 01/23/2023 

Facility Address: 1020 Valley Drive, Atlanta, GA 30329-1234

Registration #: 20200123-094446

Responsible Official Name: Sam Edwin

Responsible Official Business #: 404-222-6634

Responsible Official Emergency #: 145-267-4896

Primary FSAP POC: Janet Wilson

Primary POC Office #: 012-345-6789

Primary POC Mobile #: 012-345-6789

Secondary FSAP POC: Debora Cartagena

Secondary POC Office #: 654-321-0987

Secondary POC Mobile #: 123-456-7980

Certificate of Registration

Entity Name: eFSAP Test Entity

Registration Number: 20200206-162446

Address: 1020 Valley Drive
Atlanta, GA 303291234

Effective Date: 02/06/2020

Expiration Date: 02/06/2023

Responsible Official: Sam Edwin

Alternate Responsible Official(s): Jerry Jarvis
Johnson Smith

Jeff Jeffries

Based on information provided to the CDC Select Agent Program and the APHIS Agriculture Select Agent Services, the above named entity is authorized to possess, use, and transfer select agents and toxins under the conditions specified in the entity registration application, in accordance with 42 CFR Part 73, 9 CFR Part 121, and 7 CFR Part 331.



Samuel S. Edwin

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Centers for Disease Control and Prevention
Department of Health and Human Services

Jacek Taniewski

Jacek Taniewski, DVM
National Director
Agriculture Select Agent Services
Animal and Plant Health Inspection Service
United States Department of Agriculture



Additional Assistance

- ❑ The eFSAP Resource Center has resources to assist with the use of eFSAP.
- ❑ For technical assistance with eFSAP, or for assistance with the Secure Asset Management System (SAMS), please submit a help request ticket at eFSAP Customer Support Request Form, email eFSAPSupport@cdc.gov, or call 1 (877) 232-3322.
- ❑ For all other inquiries regarding your entity's registration, please contact your designated FSAP point of contact (POC).

